

SRI BALAJI VIDYAPEETH

MAHATMA GANDHI MEDICAL COLLEGE & RESEARCH INSTITUTE



OFFICE OF THE DEAN

02.01.2020

MGMCRI Monitoring Committee on Code of Conduct

Chairman: Dr. M. RAVISHANKAR, Dean

Member Secretaries:

- 1 Secretary for Dissemination, Compliance and ensurance of protocol Document keeping - Report to secretary 1 of SBV monitoring committee.
 - 1. Dr. Partha Nandi VP(Students)
 - 2. Dr. Jeneth Berlin Raj, Physiology, Phase 1: Co-ordinator
- 2 Secretary for Disciplinary Action initiation, procedure, culmination and report.

Dr. Partha Nandi VP(Students)

- 3 Secretary for conduct of programmes on code of conduct, professional ethics, related to students, faculty, staff and others and annual awareness programme regularly. Organisation of programme with a team, compilation of report to be submitted to secretary 1.
 - Dr. Seetesh Ghose VP(Curriculum)
 - 4. Dr. Ganesh Babu C.P HOD General Surgery, Phase 3 Co-ordinator

Executive Members: All heads of the Department

JOB RESPONSIBILITY AND COURSE OF ACTION

- 1. Compliance of the code of conduct with all stakeholders students, faculty, adminstrators, paramedical staff
- 2. To address the grievance through feedback, suggestion box and grievance addressal committee and generate report and submit to secretary 1 of institutional committee
- 3. Grievance addressed in the department should follow the code of conduct as mentioned in the manual and submit the report following enquiry for action to be taken by the dean of institution. If situations go beyond the purview of the dean of the institution it has to be brought to the decision of monitoring committee for action.
- 4. All reports to be submitted by secretary 1 to the SBV monitoring committee secretary 1.
 - 5. This committee with effect from 03.01.2020 onwards.

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