



SRI BALAJI VIDYAPEETH

Deemed-to-be University
U/S 3 of UGC Act 1956

SBV POLICY ON QUALITY – 2015

SRI BALAJI VIDYAPEETH (SBV)
 (DEEMED-TO-BE-UNIVERSITY)
 PILLAIYARKUPPAM, PONDICHERRY 607 402



SBV POLICY ON QUALITY - 2015

Document Number: SBV/QUAL/PL/01/2015

Prepared by	Reviewed by	Approved by
<u>Name:</u> 1. Dr. R. Pajanivel 2. Mrs. Kirupa Angeline <u>Designation:</u> 1. Coordinator, IQAC, SBV 2. Deputy Coordinator, IQAC, SBV	<u>Name:</u> Dr. Y.M. Jayaraj <u>Designation:</u> Pro-Chancellor, SBV	<u>Name:</u> Prof. A.R. Srinivasan <u>Designation:</u> Registrar, SBV
Date: 10.09.2015	Date: 23.09.2015	Date: 01.10.2015
BoM Approval	09.10.201	
Released by:	IQAC	09.10.2015

TITLE AND APPLICABILITY: SBV POLICY ON QUALITY - 2015

The Policy on Quality will be henceforth known as **SBV POLICY ON QUALITY - 2015**.

PREAMBLE

Sri Balaji Vidyapeeth (SBV) is a Health Sciences University, evolving continuously to be the center of excellence in academics, research, patient care, in Medical, Dental, Nursing, and other Allied Health Sciences disciplines. In this pursuit of excellence, SBV aligns with the National core values of institutionalizing and internalizing the quality culture among all stakeholders of SBV. Thus, this policy is laid down to ensure that every action of SBV in all dimensions of higher education culminates in reaction that reflects quality and excellence, in the outcomes delivered, such as Health workforce for India, Patient care, Community service and Nation building.

PURPOSE

The SBV policy on quality has been laid down for the following purposes:

1. To ascertain the right to quality education for every student of India, that assures their employability and entrepreneurship.
2. To improve the standards of the educational transactions as well as the educational provisions and facilities.
3. To improve the morale, motivation, and internal satisfaction of the employee through an internal systematic process.
4. To match the intense competition among the rising number of higher educational institutions.
5. To enhance the credibility, prestige, brand value and status of SBV through quality conscious initiatives.

The purpose of this Policy is also to set out the principles and procedures, for the Management, Administration, Students, Alumni, Teaching and Non-Teaching Faculty, and Employers, Peer professionals, Parents, enhance and sustain the Quality initiatives, in a collaborative and collegial manner.

The policy emphasizes that a Quality Cell must be established at SBV, headed by the Vice-Chancellor and which shall consist of members from all the stakeholders as mentioned above. The views, opinions, needs, wants and suggestions of all the stakeholders must be taken into consideration for the betterment of the University and the Society.

The policy provides a structure and framework that will guide the process and procedures towards implementation and monitoring of the quality initiatives.

SCOPE

This policy statement applies to all the stakeholders of SBV, who contribute to the quality measures either directly or indirectly.

The responsibility of implementation of this policy shall lie with the Registry, SBV in collaboration with the Quality Cell under the chairmanship of the Vice-Chancellor. The Vice-Chancellor shall be responsible for the overall supervision of activities of IQAC, approval of the minutes of meeting, communication of decisions taken in the proceedings to the management.

The Composition of Quality Cell shall abide by the norms of National Assessment and Accreditation Council, as stipulated from time-to-time; but shall mandatorily include Teacher members, Administrative members, Management members, Student members, Alumni members, Community representatives, Employer/Industry representatives, Professional representatives, and any other eminent external member. The responsibility of the above members shall be as follows:

- Teacher members shall be responsible for proposing goals, strategies and realistic and attainable quality benchmarks for each of the academic and administrative activities of the Quality Cell; to ensure effective deployment, monitoring and follow-up of the quality initiatives in their respective institutions.
- The Management member shall be a bridge of communication between the management and the Quality Cell, to convey the expectations and long-term goals of the management to Quality Cell and shall ensure adequate support for seamless functioning of the Quality Cell.
- The Administrative member shall be responsible for identifying and communicating the quality measures required for the welfare and development of the non-teaching employees of the University; shall hold additional responsibility as the deputy coordinator and assume responsibilities related to documentations of the proceedings and activities of the Quality Cell.
- The industrialist members shall be responsible for providing their perspectives and expectations from the industry-academia collaboration aspect and shall propose quality initiatives to match them.
- The Employer members shall be responsible for providing their perspectives on the quality of healthcare work force required for the society and shall propose quality initiatives to suit them.
- The local society member shall be responsible for providing inputs on the local societal needs, related to health care and others and shall propose quality measures to match them.
- The student members are responsible for communicating the student's needs, wants and preferences during their educational experience in the campus and propose initiatives that will enhance their experience.
- The Alumni members are responsible for communicating their perspectives from the real-world expectation from a health profession graduate and propose measures to promote the career growth of graduates within and beyond campus life.

POLICY STATEMENT

The term Quality in higher education means that the educational process ensures students achieve their goals and thereby satisfies the needs of the society and help in national

development. Sri Balaji Vidyapeeth has embedded in this concept in its Vision and Mission Statement. The SBV Quality Policy statement is derived from the same.

“To achieve high standards of education creating effective, ethical and lifelong learning health professionals, evidence based accessible and equitable healthcare fulfilling local and national needs, with outcomes oriented results for sustainable excellence”

QUALITY ASSURANCE MECHANISMS

The Quality Cell of SBV shall function towards the achievement of the quality statement, in collaboration with the Constituent Colleges and Centers, including the Cells, Committees and other Councils, by the following mechanisms:

1. Internal Continuous Quality Assurance Mechanism:

- a. The Quality Cell shall also compile the short term, Annual Strategic Perspective Plans for the University, considering the plans of the entire component structure of the university, that are made based on the long-term plan.
- b. The Quality Cell shall monitor the implementation and adherence to the Quality initiatives/Plans through quarterly review of the performances of the Colleges/Centers/Departments/Cells and Committees etc.
- c. The Quality Cell shall convene quarterly meetings to review the progress and process of the University along with the internal and external stakeholders.
- d. The Quality Cell shall review the proceedings and take appropriate mid-course corrections to the initiatives and submit the Action Taken Report to the Management.
- e. The Quality Cell shall motivate and encourage the stakeholders by appreciation and recognition for achieving their targeted benchmarks.
- f. The Quality Cell shall identify the Best Practices of the constituent units of SBV and recognize them. The Cell shall take initiatives to share the practices with other units to complement and grow together.
- g. The Quality Cell shall host various sensitization, awareness, and motivating quality-oriented programs for the stakeholders of SBV.
- h. The Quality Cell shall keep itself updated and abreast of the current National and International standards in enhancing quality in Higher Education.

2. External Periodic Quality Assurance Mechanism:

- a. The Quality Cell shall organize the Academic and Administrative Audit annually, by inviting external experts to review the performance of the University; the report submitted shall be reviewed by the Cell for further corrective/remedial actions.
- b. The Quality Cell ensure accreditation and ranking process of the Government of India, such as the NIRF, NAAC, NABL, and any other accreditation or ranking provided by National/International organizations/agencies etc.

- c. The Quality Cell shall also participate in Global rankings and accreditations, to ensure the global standards for excellence.
- d. The Quality Cell shall also ensure participation of SBV in the media rankings to enhance the public perception.

DOCUMENTATION AND REPORTING MECHANISM

- a. The Quality Cell shall establish ERP or Centralized Database System, for effective storage, monitoring of the documentation of the Quality initiatives.
- b. The Cell shall develop standardized manuals and formats for periodic reviews, AAA reviews, and for reporting by the constituent units of SBV.
- c. The details pertaining to the Quality Cell, the initiatives and achievements shall be updated in the website of SBV periodically, for the benefit of the stakeholders and the community.
- d. The Quality Cell shall submit the Annual Quality Assurance Report (AQAR) to the NAAC annually before July-December of that year, or as per the mandate of NAAC.
- e. The Quality Cell shall annually submit the AISHE (All India Survey on Higher Education) report to the Government of India.
- f. The Quality Cell shall submit to the Management annually, the Strategic Perspective Plans, the Compliance of the plans, the Annual Reports, the AAA reports, the AQAR, the stakeholder feedback analysis and Action Taken Reports etc., for perusal and approval.
- g. The Quality Cell that has the Quality Management Services ingrained in it shall periodically submit to the management the Strategic Perspective Plans and also other reports towards realizing full accreditation to the constituent hospitals by the National Accreditation Board for Hospital and Healthcare providers (NABH).
- h. The Quality Cell shall take all efforts to convert diagnostic and research laboratories into laboratories accredited by National Accreditation Board for Testing and Calibration Laboratories (NABL).

INVOLVEMENT OF MEDIA, IF ANY

Nil

INVOLVEMENT, IF ANY OF MAJOR FINANCIAL IMPLICATIONS CONCERNING EXTERNAL AGENCIES

Nil

EXCEPTIONS, IF ANY

Nil

ANY OTHER PERTINENT DETAILS

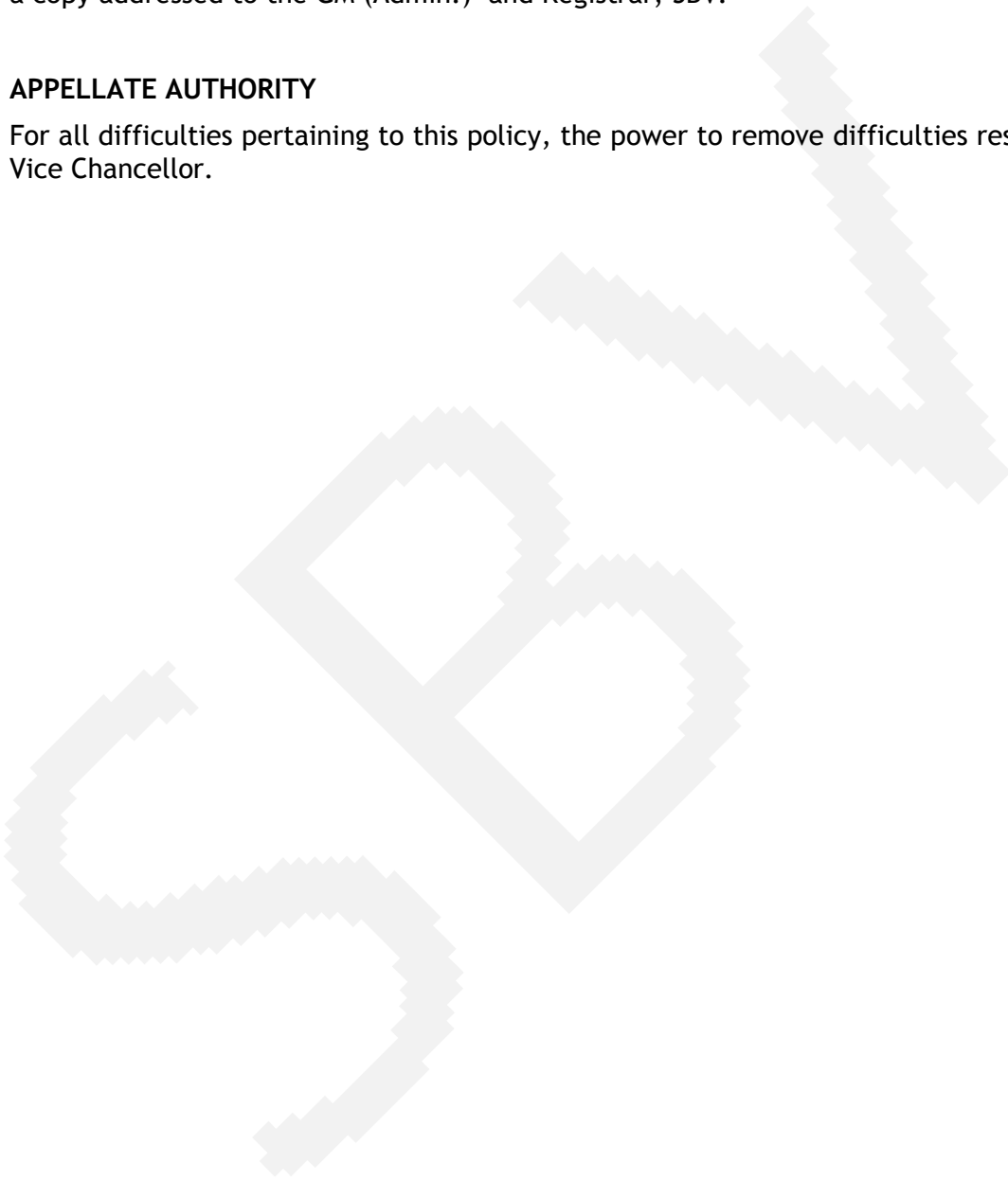
Nil



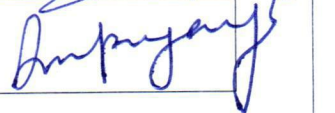
ENQUIRIES

All enquiries related to this policy should be addressed to the Legal Officer, SBV with a copy addressed to the GM (Admin.) and Registrar, SBV.

APPELLATE AUTHORITY

For all difficulties pertaining to this policy, the power to remove difficulties rests with the Vice Chancellor.



Sl.No	Role	Name	Designation	Signature
1	Prepared by	Mrs. Kirupa Angeline	Deputy Coordinator, IQAC, SBV	
		Dr. Pajanivel R	Coordinator, IQAC, SBV	
2	Reviewed by	Dr. Y.M. Jeyaraj	Pro Chancellor, SBV	

Approved by: Prof. A.R. Srinivasan, Registrar, SBV:

