



SRI BALAJI VIDYAPEETH

Deemed-to-be University

U/S 3 of UGC Act 1956

Accredited with 'A' grade in the First Cycle by NAAC

**SBV POLICY ON UNIFORM PROTOCOL
FOR CONDUCT OF FELLOWSHIPS - 2019**

SRI BALAJI VIDYAPEETH (SBV)
(DEEMED-TO-BE-UNIVERSITY)
ACCREDITED WITH "A" GRADE BY NAAC IN THE FIRST CYCLE
PILLAIYARKUPPAM, PONDICHERRY 607 402



**SBV POLICY ON UNIFORM PROTOCOL FOR
CONDUCT OF FELLOWSHIPS - 2019**

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TITLE AND APPLICABILITY: SBV POLICY ON UNIFORM PROTOCOL FOR CONDUCT OF FELLOWSHIPS - 2019

The Policy on uniform protocol for conduct of fellowships is applicable to across different faculties. These fellowships are non-statutory in nature and bear no resemblance to fellowship programs conducted by the statutory council.

PREAMBLE

Sri Balaji Vidyapeeth (SBV) is a young Health Sciences Deemed-to-be-University that came into existence on the 4th August, 2008. SBV is characteristic with respect to the manner in which the innovative, value added and job oriented courses/programs are offered alongside the conventional, time tested courses stipulated by the Regulatory Councils.

Presently, two Medical Colleges (namely Mahatma Gandhi Medical College and Research Institute, Pondicherry in the main and Shri Sathya Sai Medical College and Research Institute, Chengalpetu district in the off-campus) are under the ambit of SBV. Besides Dental, Nursing, Pharmacy, School of Biological Sciences and Allied Health Sciences are in place. In addition, the designated centres carry out academic and research activities.

PURPOSE

Fellowship programs are conducted in medical and dental streams under the non-statutory streams and fellowship programs governed by SBV policy are in no way related to fellowship programs as allowed by the statutory body. Accordingly fellowship programs have been designed to impart additional knowledge and skills that are regarded as cardinal attributes of a health professional.

SCOPE

These unique fellowships planned on Choice Based Credit System (CBCS) will essentially aim at all the domains namely cognitive, affective and psychomotor. This would convert the health professionals into well rounded functionaries who would be strong in knowledge, desirable attitudes and the much needed skills.

FELLOWSHIP PROGRAMMES

The Fellowship programmes are usually offered under the purview of the Regulatory agencies. However, Academic Flexibility is a major power vested with the Deemed Universities, wherein need based, value added and job oriented Fellowship programmes could be acceded to the existing armamentarium of Courses/Programmes that are under the immediate scrutiny of the Regulatory Councils/Agencies. Such Fellowships retain the power of attracting Professionals from diverse health care background. The period of training, that is being embarked upon by a physician culminates in the acquisition of knowledge and skills.

Fellowship programmes at SBV are offered to candidates who have successfully completed M.D. / M.S. and are capable of performing as an Attending Physician or a Consultant Physician.

A healthy blend of Knowledge, skills and attitude would be fostered during the Fellowship programme. Following completion of the Fellowship programme in the relevant sub-

specialty, the fellows would be deemed appropriate and proficient to practice without the direct supervision.

Duration of Accreditation:

The Institutes (Constituent colleges) that are accredited, as regards the conduct of the Fellowship are as follows:-

1. Mahatma Gandhi Medical College and Research Institute, Pondicherry
2. Shri Sathya Sai Medical College and Research Institute, Ammapettai, Kancheepuram district, Tamilnadu

The period of accreditation is valid for three years.

Eligibility criteria, selection process & Duration of training:

Candidates who have passed M.D. /M.S. from a recognized University or its equivalent from a recognised Foreign University are eligible. They would be subjected to a Screening Test/personal Interview by a duly formed Admission/selection Committee approved by The Hon'ble Vice Chancellor. The selected candidates would be enrolled in the constituent colleges.

Selection of candidates for the Fellowship programmes would be enabled twice during the year (April, October).

Procedure for admission into Fellowship programmes

	April session	October session
Notification on admission	2 nd week of March	2 nd week of September
Date of Screening Test/personal interview	4 th week of March	4 th week of September
Fellowship begins	1 st week of April	1 st week of October
Allotment by the respective institute (constituent college), if seat remains vacant , as determined by the Selection/Admission Committee	2 nd week of April	2 nd week of October
Joining of candidates	3 rd week of April	3 rd week of October

Registration process:

Following selection of candidates for Fellowship programmes, the candidates would report to the Office of The Registrar, SBV. At the Office of the Registrar, the credentials including the certificates (in original) would be verified. The requisite fee has to be paid. The payment of Fees shall be in the form of a Demand Draft taken in favour of Sri Balaji Vidyapeeth and payable at Pondicherry. Upon successful completion of the Registration process, each candidate would be assigned an UNIQUE IDENTIFICATION NUMBER (UIN) which would be quoted in all future official communications.

The constituent colleges where the Fellowship programmes are in progress shall abide by the **FELLOWSHIP Rules and Regulations** of SBV issued from time to time.

Details on the Academic Programme:

Total number of working days:

The total number of working days has been fixed as **180 days (minimum)** and **200 days (maximum)**.

The minimum number of working days for a full-time one year fellowship

Program should be in alignment with UGC norms as 180 days excluding the holidays and the period of conduct of exams and announcement of results.

It is the prerogative of the host department to determine the maximum number of days, through a duly convened Board of studies and whose recommendations would be tabled for approval at the Academic Council, subsequent to endorsement by the Hon'ble Vice-Chancellor.

Total number of working hours:

The total number of working hours has been fixed as **seven and half hours (7.5)** per day.

Break-up of academic activities and Credits accruing to the same:

A. Theory class/seminar (DIRECT CONTACT): 16 hours = 1 Credit

B. Practical/Clinical: 32 hours = 1 Credit

C. Self Directed Learning (SDL): 32 hours = 1 Credit

D. Portfolio: 128 hours = 4 Credits

E. Community: 32 hours = 1 Credit

MINIMUM OF 36 CREDITS & a MAXIMUM of 50 Credits are uniformly applied across all Fellowship programmes

ELIGIBILITY TO APPEAR AT THE UNIVERSITY EXAMINATIONS (At the end of the one year period)

1. Minimum 80% Attendance during the year
2. Minimum of **50% (in aggregate)** in Formative assessment
3. No dues from the Department concerned, Library, Hostel, University Office etc.,

ASSESSMENT/EVALUATION:

Formative assessment (Workplace based assessment) e.g. Portfolio, Multisource Feedback

1. Minimum 40% (separately)—Formative assessment
2. Minimum 50% (University Examination/Summative Assessment)
3. Formative + Summative (Aggregate)—50 %
 - Summative Examination: Will be conducted at SBV (University) Level
 - There will be two examinations per year, namely in **March** and **September** every year
 - The maximum number of attempts allowed would be three (Two main and One supplementary)
 - Improvement in the marks pertaining to Internal assessment/Formative evaluation is allowed, but under guidelines

- The Fellowship will be awarded under the Faculty of Medicine and UGC stipulated guidelines would be followed, for the award of CGPA, as depicted below.

The Grade Point Average calculations for the courses will follow the following calculation

Marks obtained by candidate (a)	Equivalent grade letter (b)	Grade descriptor (c)	Grade point (d)	Credit for the course (d)	Credit point (credit x grade) (cxd)
85% and above	O +	Outstanding	10		
75-84	O	Excellent	9		
65-74	A+	Very good	8		
60-64	A	Good	7		
55-59	B+	Above average	6		
50-54	B	Average pass	5		
40-49	F	Reappear	4		

Example of calculation:

Course*	Marks obtained	Grade letter	Grade point	Credit for the course	Credit point
1	55	B+	6	6	6 x 6 = 36
2	52	B	5	6	6 x 5 = 30
3	68	A+	8	6	6 x 8 = 48
4	72	A+	8	6	6 x 8 = 48
5	50	B	5	2	5 x 2 = 10
6	80	O	9	2	9 x 2 = 18
Total				28	190

(*represents the paper or module of the fellowship program)

Total credit points = Sum of all the credits obtained by the candidate = 190

GPA = Total credit points for the program divided by the sum of all credits of the courses of the program = $190/28 = 6.79$

SALIENT FEATURES OF SBV FELLOWSHIPS:

- SBV Fellowships bear no resemblance in structure as well as in content to those offered under the stream of Regulatory Councils
- SBV Fellowships are Post M.D./ M.S./Post PG
- SBV Fellowships are Non-MCI and stipendiary in nature
- SBV Fellowships can be taken up by candidates with Super specialty credentials (D.M./M.Ch.), especially since the Fellowships focus on designated Clinical skills

INVOLVEMENT OF MEDIA, IF ANY

Advertisements will be given in dailies.

INVOLVEMENT, IF ANY, OF MAJOR FINANCIAL IMPLICATIONS CONCERNING EXTERNAL AGENCIES

Expenses for the advertisements are to be covered.

EXCEPTIONS, IF ANY

Nil

ANY OTHER PERTINENT DETAILS

Nil

ENQUIRIES

All enquiries related to this policy should be addressed to the Registrar, SBV and a copy marked to the Programme Coordinator.

APPELLATE AUTHORITY:

For all difficulties pertaining to this policy, the power to remove difficulties rests with the Vice Chancellor.

Sl.No	Role	Name	Designation	Signature
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